



XYZ Company HIPAA Policy

The HIPAA Notice of Privacy Practices applies to (PHI) Protected Health Information related to the Welfare Benefit Plans available to our eligible employees, dependent family members, and retirees. The notice describes that XYZ Company may use and disclose PHI to continue payment and health care operations. PHI may also be disclosed as required by law.

We are required by the privacy regulations issued under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to maintain the privacy of PHI and to provide individuals covered under our Welfare Benefit Plans with notice of our legal duties and privacy practices concerning PHI. We are required to abide by the terms of the Notice so long as it remains in effect. We reserve the right to change the terms of the notice as necessary and to make the new Notice effective for all PHI maintained by us. If we make material changes to our privacy practices, copies of revised notices will be available to all policyholders covered by the Welfare Benefit Plans.

For additional HIPAA Policy questions, please contact Human Resources :

123 Company Street, Company City, CA 90000

call: (555) 555-5555 fax: (855) 555-5555

e-mail: hr@xyzbenefits.com